

Training Title:
Influence Your Audience through Public Speaking and Presentation Skills

In this training program, you will learn how to strengthen your public speaking and presentation skills, build your confidence, and establish rapport with the audience.

Training Outline:

Class-1: The Fundamental of Public Speaking and Presentation

- Know your audience
- The Secret of Rhetoric and Storytelling
- 5Ps of Presentation
- Leadership Communications

Class-2: How to Engage Your Audience?

- Efficiency through Inflection, Emphasis and Sub-ordination
- Efficiency through Change of Pitch and Pace
- The Sin of Monotony and The Power of Pause
- Concentration in Delivery and Methods of Delivery

Class-3: Make a Compelling Speech and Killer Presentation

- Feeling and Enthusiasm, Voice and Voice Charm
- Subject, Structure and Preparation for Speech
- Influencing by Exposition, Description, Narration and Argument
- Job-related Skills for Power Point Presentation

Class-4: Essential Strategies for Persuasion and Negotiations Skills

- 6 Negotiations Skills for Success
- Negotiations Analysis
- Assertive and Persuasive Communications
- Understanding the Barriers to Successful Persuasion

Class-5: Writing a Speech and Making Power Point Slides

- Live Speech Practice
- Real-life Power Point Project
- Quiz
- Course Feedback